



The Midcounties  
Co-operative

# Opportunities to Develop

Learning and Development  
Calendar 2025

**L&D**

## Quarter 2 | 27th April - 26th July 2025

### Mandatory

Food & Post Office Specific			
Course Name	Delivery Method	Estimated Completion Time	Colleagues Required
H&S Policy Review	i.Learn	15 Minutes	Line Managers
Managers upskilling Module(s) <i>Neurodiversity and Managing Attendance</i>	i.Learn	40 Minutes	Line Managers
One Stop - Anti-Bribery	i.Learn	10 Minutes	Store Managers, Team Managers & Team Leaders
One Stop - GDPR	i.Learn	10 Minutes	All Colleagues
Site Manager Legionella Training	i.Learn	15 Minutes	Food Store Managers & Specific Post Office Managers
Asbestos Management	i.Learn	30 Minutes	Managers in specific sites
Tax Evasion Refresher	i.Learn	30 Minutes	Specific colleagues
Rota Geek training	i.Learn	15 Minutes	All Colleagues
Rota Geek training	i.Learn	60 Minutes	Managers

Childcare Specific			
Course Name	Delivery Method	Estimated Completion Time	Colleagues Required
H&S Policy Review	i.Learn	15 Minutes	Line Managers
Managers upskilling Module(s) <i>Neurodiversity and Managing Attendance</i>	i.Learn	40 Minutes	Line Managers

Childcare Specific			
One Stop - Anti-Bribery	i.Learn	10 Minutes	Senior Nursery Managers, Nursery Managers, Assistant Nursery Managers & Room Managers
One Stop - GDPR	i.Learn	10 Minutes	Senior Nursery Managers, Nursery Managers, Assistant Nursery Managers & Head Office Colleagues
Site Manager Legionella Training	i.Learn	15 Minutes	Senior Nursery Managers & Nursery Managers
Asbestos Management	i.Learn	30 Minutes	Managers in specific sites
Tax Evasion Refresher	i.Learn	30 Minutes	Specific colleagues
Rota Geek training	i.Learn	15 Minutes	All Colleagues
Rota Geek training	i.Learn	60 Minutes	Managers

Utilities Specific			
Course Name	Delivery Method	Estimated Completion Time	Colleagues Required
H&S Policy Review	i.Learn	15 Minutes	Line Managers
Managers upskilling Module(s) <i>Neurodiversity and Managing Attendance</i>	i.Learn	40 Minutes	Line Managers
One Stop - Anti-Bribery	i.Learn	10 Minutes	All Colleagues
Site Manager Legionella Training	i.Learn	15 Minutes	Specific colleagues
Tax Evasion Refresher	i.Learn	30 Minutes	Specific colleagues
Rota Geek training	i.Learn	15 Minutes	All Colleagues
Rota Geek training	i.Learn	60 Minutes	Managers

## Quarter 2 | 27th April - 26th July 2025

### Mandatory

Travel Specific			
Course Name	Delivery Method	Estimated Completion Time	Colleagues Required
H&S Policy Review	i.Learn	15 Minutes	Line Managers
Managers upskilling Module(s) <i>Neurodiversity and Managing Attendance</i>	i.Learn	40 Minutes	Line Managers
One Stop - Anti-Bribery	i.Learn	10 Minutes	Branch Managers & Assistant Managers
One Stop - GDPR	i.Learn	10 Minutes	All Colleagues
Site Manager Legionella Training	i.Learn	15 Minutes	Branch Managers
Asbestos Management	i.Learn	30 Minutes	Managers in specific sites
Tax Evasion Refresher	i.Learn	30 Minutes	Specific colleagues
Anti-Money Laundering	i.Learn	20 Minutes	Retail and VTE Colleagues

Travel Specific			
Rota Geek training	i.Learn	15 Minutes	All Colleagues
Rota Geek training	i.Learn	60 Minutes	Managers

Support Services			
Course Name	Delivery Method	Estimated Completion Time	Colleagues Required
H&S Policy Review	i.Learn	15 Minutes	Line Managers
Managers upskilling Module(s) <i>Neurodiversity and Managing Attendance</i>	i.Learn	40 Minutes	Line Managers
One Stop - Anti-Bribery	i.Learn	10 Minutes	All Colleagues
One Stop - GDPR	i.Learn	10 Minutes	All Colleagues
Site Manager Legionella Training	i.Learn	15 Minutes	Specific colleagues
Tax Evasion Refresher	i.Learn	30 Minutes	Specific colleagues
Rota Geek training	i.Learn	15-20 Minutes	All Colleagues

### Open

LEAP			
Course Name	Dates of Information Sessions	Application Dates	Apprenticeship Start Date
Early Years Practitioner Level 2	16th May: 10.00am-11.00am 19th May: 2.00pm-3.00pm	26th May - 15th June	July 2025
Early Years Educator Level 3	16th May: 10.00am-11.00am 19th May: 2.00pm-3.00pm	26th May - 15th June	July 2025