



# Health & Safety Policy Update Communication

Title of Policy/ Procedure	Date of update communication
"Health and Safety - Safe Use of Chemicals" Policy	Q3'2024

Reason for update:

Recent changes to product suppliers has meant a revision of the approved chemicals list and associated safety data sheets and COSHH Assessments.

With the removal of the intranet, these have also been moved to Colleague Connect for ease of access

Who at risk:

Colleagues	X	Public / Visitors		Contractors	
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Risk reason:

Increased risk of colleague accidents and injuries

- Incorrect use and storage of chemicals in the workplace can lead to colleague accidents and injuries
- Lack of access to the safety data sheets in the event of an incident may lead to incorrect or delayed medical treatment.
- Use of non-approved chemicals may result in colleague accidents and injuries due to a lack of correct usage instructions and treatment necessary

Key updates:

The following key updates have been made:

- Updated "approved product" lists, including procedures and approved products for emergency purchases
- COSHH assessments completed for all approved products to ensure safe to use
- Safety data sheets now available on Colleague Connect for ease of access if needed
- A reminder of the key colleague responsibilities in the safe use of chemicals
- Updated rules on PPE use based on product listing

Update activity:

To ensure that the policy documents is fully implemented on site, please read through the policy via the link below and communicate the key information to colleagues

Link to Policy: [Health and Safety - Safe Use of Chemicals | Coop Colleagues Connect \(midcounties.coop\)](#)

H&S Policies:

All H&S policies and associated forms are available on Colleague Connect in the Health & Safety Policies section:

[Health & Safety Policies | Coop Colleagues Connect \(midcounties.coop\)](#)