## Correct Operating Procedure The Midcounties Co-operative

# **Use of Bakery Oven**

Work safely & avoid injuries by following the points below for every task

Colleagues in bakery should have a current Food Hygiene qualification

#### **WARNING**

### To avoid burns take extra care when handling hot trays

- Ensure that the oven is in working order and safe to use. Report any defects to the Store Manager.
- Ensure the working environment around the oven is clean, dry and free from obstacles. Clear access to the mains isolator and operating controls must be maintained.
- Never store anything on top of the oven.
- Always wear the correct protective clothing. When handling hot trays or product, oven gloves must be worn.
- Be careful of hot surfaces, including oven surfaces, door panels, baking trays / grids.
- Take care when opening the oven doors and transferring trays / goods.
- Switch the oven off when baking is finish and before cleaning the oven.
  Switch off the power at the oven and isolate at the mains isolator.
- Ensure the oven / equipment is cool before cleaning takes place, and always follow the specific cleaning instructions for the type of oven, using only authorized cleaning chemicals.
- Visually check the glass door / panels for chips or cracks when cleaning. Report any damage to the Store Manager.
- Visually check bakery mats are in good condition at start and end of each day – edges or corners must not be cut or damaged.

#### First Aid for Burns and Scolds

Cool any burn by running under cold water for 10 minutes.

Don't intentionally burst if it blisters.