

# Electricity at Work

Work safely & avoid injuries by following the points below

## Before you use any electrical equipment

### Always:

**Visually** check for the following:

- Damage to the cable, including fraying and cuts
- Damage to the plug or connector, e.g. the case is cracked
- Internal cable cores visible
- Equipment is dry and not contaminated
- Loose parts or screws
- Evidence of overheating, e.g. scorch marks



### Defective/Damaged Equipment:

- Any of the above may mean the equipment is unfit to use and must be reported to Management.
- Damaged /defective equipment must be removed from use
- Only competent persons to complete repairs to electrical equipment

### Never:

- Handle plugs or electric equipment with wet hands
- Use damaged or defective equipment
- Overload outlets and extension cables

|            | 2020 | 2021 | 2022 | 2023 |
|------------|------|------|------|------|
| Colleague  |      |      |      |      |
| Trained by |      |      |      |      |