

## Kneeling Pads

Work safely & avoid injuries by following the points below for every task

- Knee pads are only to be used by colleagues for the purpose for which they are supplied. E.g. shelf filing on low shelves on the shop floor.
- Knee pads must never be left lying on the shop floor unattended as this could cause a serious trip / fall hazard.
- Must be stored in a designated area and returned after use.
- Colleagues must remain aware of other colleagues and customers around them.



- Colleagues must not lean on shelves when lowering themselves on to the kneeling pad or standing up.
- Any damage to or abuse of the kneeling pad should be reported to the manager immediately.

	2017	2018	2019	2020
Colleague				
Trained by				