

**Site Details**

Site Name:

Site Number:

Date of Assessment:

Assessment completed by:

**Step 1: Numbers of Roll Cage deliveries per week (Average)**

Consider the average number of days per week that the store receives roll cage and milk deliveries

**A – Number of Roll cage deliveries per week:**

**Step 2: Numbers of Roll cages per delivery (Average)**

Consider the average number of roll cages and milk crates delivered in a week

**B -Total Roll cages received per week:**

**Vehicles and cage movements**

The following hazards have been identified as Movement Factors in the assessment

<b>C - Hazard</b>	<b>X</b>	<b>D - Hazard</b>	<b>X</b>
Cages delivered directly to warehouse door		Cages to be moved across yard/road to warehouse	
Floor level and even		Floor or path uneven/ not level	
Cages stored on same level as delivery		Cages to be moved up and/or down ramps/lifts	
Cage movement from vehicle to storage less than 25 meters		Cage movement from vehicle to storage greater than 25 meters	
Cages only ever pushed		Cages pulled at times	
Cage movement single manned		Cage movement by more than 1 colleague at times	
		Master mover used	
		Any other hazards impacting cage movement	

<b>C -Total number of Low risk hazards</b>		<b>D -Total number of High risk hazards</b>	
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**Risk Calculation and Rating**

Complete a calculation of the likely risk from cage movements in your store

**Step 3: Likelihood Calculation:**

**E - Daily Roll cage frequency:** B (Total roll cages received) ÷ A (Number of delivery days) =

**F - Movement Factor:** D (Total number of High risk hazards) x2 =

**L - Likelihood Calculation:** E (Daily Roll cage frequency) x F (Movement factor) =

**Accident/Incident Severity**

With all roll cage movements, the chances of serious injury to feet and toes from crushing or being rolled over is high. Therefore, all severity calculation will be based on a factor of 3

**Step 4: Calculate the site's Overall Risk Rating for Roll cage movement**

Sites Overall Rating = L (Likelihood calculation) x 3 (Severity) =

270
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Likelihood of Occurrence		
<20	Not Likely	
20 - 49	Possible	
50-99	Likely	
>100	Very Likely	x

Severity of Injury		
1	No / slight injury	
2	Minor injury	
3	Serious injury	X
4	Very serious injury	

Risk Rating Calculation Likelihood x Severity	
<b>High Risk = 150 or more</b>	x
<b>Medium Risk = Between 149 and 41</b>	
<b>Low Risk = 40 or less</b>	

**Step 5: Assessment Summary and actions**

**Risk Rating High:** Recommendation to supply safety footwear to All delivery and replenishment colleagues

**Risk Rating Medium:** Recommendation to supply safety footwear to All delivery colleagues and consider issuing footwear to key replenishment colleagues

**Risk Rating Low:** Consider supplying safety footwear to key delivery and replenishment colleagues

The following colleagues are involved in receiving roll cages and general replenishment cage movements and should be provided with safety footwear to a minimum standard EN354/ISO 20345 S2

Colleague Name	Colleague Name

**General**

- Records to be held in Health & Safety Policies and Procedures Manual and shared with all Colleagues involved in delivery receipt. Training records to kept in Training Folder
- Site Management to monitor activities in the Delivery Area.
- All Colleagues involved in roll cage movement should complete the relevant COP

**Reviews**

- This Assessment to be reviewed annually and a new assessment completed where an activity changes substantially/ new colleagues join or following an accident or near miss.