

Society First Aid Requirement Risk Assessment

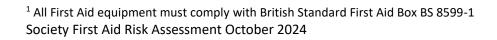
This needs assessment has been carried out to support and determine First Aider requirements across the Society's Trading Groups.

This must be used to determine First Aider requirements at the site dependent on group and the activities that are carried out along with First Aid requirements. Please note that there may be occasions when greater provisions for First Aiders/First Aid requirements are needed dependent upon size of location/activities carried out. In these circumstances this maybe advised directly from the Health and Safety Team. If you have any questions please contact the Health and Safety Team on Health&Safetyteam@midcounties.coop

Please note that all First Aider Training requests can be made through the relevant Trading Groups Learning and Development Team.

Retail

Type of Branch	Specific Hazards	Risk Level	First Aider Requirement	Minimum First Aid Equipment Required ¹
Food Store Stand-alone Post Offices Travel branches Standard retail environment Potentially fewer than 25 Colleagues on site.	 No Knives/ Machinery AND 3 or less accidents requiring treatment in previous year 1 or less RIDDOR events in previous year 	Low	At least 1 x Appointed Person present onsite at all times	 First Aid Kit 1-10 person x 2 (Customer Service Desk and Colleague Room) ISB Sites: Food Handlers / Catering Kit 1-10 person x 1 in ISB etc. Burn Gel and a timer
Food Store Standard retail environment Potentially more than 25 Colleagues on site	 Knives/Machinery OR 4 or more accidents requiring treatment in previous year OR 2 or more RIDDOR in previous year 	Medium	At least 1 x trained Emergency First Aider at Work onsite at all times. A number of Appointed Persons to support	 First Aid Kit 1-10 person x 2 (Customer Service Desk and Colleague Room) Food Handlers / Catering Kit 1-10 person x 1 in ISB etc. Burn Gel and a timer
 Petrol Filling Station Standard retail environment Fewer than 25 Colleagues/Customers onsite 	Workplace TransportCOSHH	Medium	At least 1 x trained Emergency First Aider at Work onsite at all times A number of Appointed Persons to support	 First Aid Kit 1-10 person x 2 (Customer Service Desk and Colleague Room) Eye Wash Station x 1 Food Handlers / Catering Kit 1-10 person x 1 in ISB etc.







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Support Offices

Type of Branch	Hazard	Risk Level	First Aider Requirement	Minimum First Aid Equipment Required
Office environment	 Up to 50 Colleagues based onsite (Average per day) 1 or less accidents in previous year AND No RIDDOR in previous year 	Low	At least 1 x Appointed Person present onsite at all times	First Aid Kit 1-10 person x 2 (Reception and Colleague Room)
Office environment • Up to 50 Colleagues based onsite (Average per day)	 More than 50 colleagues based on site (Average per day) OR 2 or more accidents in previous year OR RIDDOR in previous year 	Medium	At least 1 x trained Emergency First Aider at Work onsite at all times	First Aid Kit 1-10 person x 2 (Reception and Colleague Room) and First Aid Room x 1 if applicable

Childcare

Type of Branch	Branch Hazard		First Aider Requirement		Minimum First Aid Equipment Required
 Nursery 	Nursery Environment	Medium	All Practitioners are required to	•	Paediatric First Aid Kit 11-20 person x 2
	 Indoor and Outdoor activities 		be Level 3 Paediatric First		(Reception and Colleague Room)
			Aiders	•	Paediatric First Aid Room x 1 per floor
				•	Food Handlers / Catering Kit 1-10 person x 1
					in Kitchen

Review Process

Date of Review	Reviewer	Outcome of Review	Summary	Next Date for Review
16/10/24	M Tattersall	Accident statistics suggest that some convenience stores are reporting higher levels	Change to	10/2025
		of accidents than larger food markets. Additional consideration required to capture	current Risk	
		the restricted working space of smaller stores – added previous year's accident	Assessment.	
		history and RIDDOR as metrics to consider.		

